# **ADVICE TO TEAM MANAGERS AND SECRETARIES**

Make sure that you are conversant with the Rules of the League and any cup competitions.

Ignorance of the Rules is no excuse. Every person concerned with running a team or club should have a copy of the Dorset Youth Football League (DYFL) Handbook which contains the League Rules.

### **Summary of DYFL Rule 10**

Ensure that you give five days notice of matches to your opponents and the referee.

Always acknowledge receipt of match notifications, also check the colour of your opponents playing kit to ensue that there is no clash of colours.

Players only become eligible to play for a Team when the Club is in possession of a valid Registration Card.

When a match is postponed, then notice must be given without delay by the Team postponing the fixture to the League Secretary and the opposing Team. Any Team failing to comply with this Rule will incur a fine as shown in the Financial Appendix within the League Handbook. The Team postponing a fixture must complete a Match Postponement Proforma.



The postponement proforma must be in the hands of the League Secretary within three working days of the notice of the postponement. Failing to comply with this rule will incur a fine as shown in the Financial Appendix within the League Handbook.

Teams must expect to be allocated fixtures on every Sunday in the Season. A team requiring release from a fixture (half-term holidays, school trips etc.) on a specific date must notify the appropriate League Secretary in writing at least **three weeks** prior to the requested date.

Such requests will be treated on merit and release is not automatically guaranteed, and will not be given on more than two occasions during the season.

## Match Day and Registration Card Procedure

(text taken from the League handbook)

(b1) Not less than fifteen minutes prior to the scheduled kick-off of a match the registration cards accompanied by a list of the names in shirt number order of the players intended to play in the match must be handed to the opposing Team Manager who shall retain and safeguard the Cards until returning them to the opposing Team manager not more than fifteen minutes after the conclusion of the match. It is the Team Managers responsibility to check the validity of the opposing Team's players and substitutes. Any breach of this Rule shall be deemed misconduct and shall be dealt with at the discretion of the Management Committee.

#### DORSET YOUTH FOOTBALL LEAGUE **TEAM SHEET** England VERSUS 18/03/2013 Home/Away (Please indicate) Home Date Division \_\_\_\_ Age Group 14 Shirt No. First Name Surname Hart Joe 2 Glenn Johnson Ashley Cole 3 Steven Gerrard Cahill Gary 6 Rio Ferdinand Walcott Theo Wilshire Jack 9 Danny Welbeck Wayne 10 Rooney 11 Alex Oxlade-Chamberlain 12 Leighton Baines 14 Andy Carroll 15 Lampard Wolfgang Stark TEAM MANAGERS SIGNATURE Roy Hodgson

Please give copy to opposing team manager so that they can return it to their league secretary with their result sheet

- (b2) Any challenge to the eligibility of a player shall be made by the Team Manager to the Opposing Team Manager before the start of the match or after the conclusion of the match and such challenge shall be notified in writing to the League Secretary on the day of the match, and then in writing to be received by the General Secretary within three days of the match being played. If the challenge is proven then the League Management Committee will apply Rule 8O (i)
- (b3) In the event of the Registration Cards being unavailable for exchange prior to the match the non-offending team may, at its discretion, refuse to play the match. Both Clubs shall notify the occurrence to the League Secretary prior to the commencement of the match, and then in writing to be received by the League Secretary within three days. The offending club shall be liable to a fine as shown in the Financial Appendix, in addition to any other rule.

## **Reporting Results**

### **Summary of DYFL Rule 11**

The League Secretary must receive within three days of the date played, the result of each match in the prescribed manner. This must include :-

The forename(s) and surname of the team players (in block letters).

The Referee's marks out of 100.

The Opposing Team Manager's Marks out of 100.

Goal scorers to be marked with an X (for one) and number (for more than one).

## Dorset Youth Football league

Result Sheet Season 2012/2013

Team	ENG	GLAND								Unde	r	15	Divi	sion	TWO
Home Tea	AND							Goals			33				
Away Team WAL			ES					Goals			als	22			
					Pla	ve rx	(in Sh	iirt	order)						
Shirt No.			First Name					Surname				Goals Scored			
1 J		ЈОЅЕРН						HART							
2 GLEN			N					JOHNSON							
3 ASHL			EY					COLE							
15 PHILI			P					JONES							
5						TERRY									
14 GARE			тн					BARRY							
7						WILSHIRE									
18	18 DANIEL							WELBECK					2		
9		ANDREW						CARROLL					х		
10		MICHAEL						CARRICK							
11		LEON						OSMAN							
4		STEVEN						GERRARD							
8		FRANK						LAMPARD							
20		GARY						CAHILL							
ioals scored Name of F		ers mad		(If mor				aber	) 	Marl	s Out	Of 100	D		95
Opponents Manager			CHRIS COLEMAN							Marks Out Of 10			D	]	.00
			Ç	pponer	ds rep	resem	tative (	Exc	hanged (ro	ıle 8fl)					
Registration Cards			Y/N	Y (Please indicat			ndicate	e) Players		List	Y/N	Y	0	Please i	ndicate)
ween man	IDENTITY CARD CHECK YES/NO								Y	(Please indicate)					
	, <u></u> ,11,				RE	CO	RD T	o i	DATE						
		w	11	D	<u>RF</u>	L	RD T	O I	DATE 6	A	10	Pts	4		

Please post this sheet and opponents player list to your league secretary immediately after the match (rule 11a)

The Result Sheet must be in the hands of the League Secretary within three days of the date when the match was played. Clubs failing to comply with this rule shall incur a fine as shown in the Financial Appendix.

When a club considers that the Referee or Opposition Team Manager has discharged his/her duties unsatisfactorily and awards a mark of fifty or less, then a detailed report must be sent to the League Secretary with the team sheet by the Team Manager, with the permission of the Club Secretary.

Failure to comply with this rule shall incur a fine as shown in the Financial Appendix.

The Home team shall be responsible for telephoning the result of all matches before 5.30pm. on the day of the match except in the case of an evening match when the time will be 9.00pm

Teams failing to comply with this rule shall incur a fine as shown in the Financial Appendix

The match result notification, correctly completed, shall be signed by a responsible member of the Club. Failure to do so will result in a fine as shown in the Financial Appendix.

The Result Sheet, Match Postponement Proforma and Team Sheet documents can be downloaded from the DYFL web site (<a href="http://www.dorsetyouthfootball.co.uk/leagueDocuments.php">http://www.dorsetyouthfootball.co.uk/leagueDocuments.php</a>).

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